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2 The Westfield Washington Township Board of Zoning Appeals met at 7:00 p.m. on Tuesday,
3 November 15, 2011 at Westfield City Hall. Members present included Dan Degnan, Randy
4 Graham, Bill Sanders, and Martin Raines. Also present were Kevin Todd, Senior Planner, Ryan
5 Clark, Planner; Sarah Reed, Planner; and City Attorney, Brian Zaiger.

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8 **APPROVAL OF MINUTES**
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10 Degnan moved to approve the September 13, 2011 minutes as presented.

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12 Raines seconded, and the motion passed by voice vote.

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14 Raines moved to approve the BZA 2012 Schedule as presented.

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16 Graham seconded, and the motion passed by voice vote.

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19 Todd reviewed the Public Hearing Rules and Procedures.

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22 **NEW BUSINESS**
23

24 1111-VS-06 139 Baldwin Court, Scott Helgemo; The petitioner is requesting a Variance of
25 Standard from the Westfield-Washington Zoning Ordinance (WC 16.04.040, A, 10, c) to
26 reduce the rear yard setback requirement from 20 feet to 8 feet.

27
28 Clark reviewed the request, which is to reduce the rear yard setback from 20' to 8' for an existing
29 accessory building. He explained that approving this variance request would bring the existing building
30 into compliance with the zoning ordinance.

31
32 Mr. Gary Helgemo, father of the petitioner, reviewed the property history and the request for the
33 reduction in setback.

34
35 A Public Hearing opened at 7:08 p.m.

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37 No one spoke, and the Public Hearing closed at 7:09 p.m.

38
39 Degnan moved to approve 1111-VS-06 as presented.

40
41 Raines seconded, and the motion passed 5-0.

42
43 Sanders moved to adopt the staff's finding of facts on 1111-VS-06.

44
45 Raines seconded, and the motion passed by voice vote.

46
47 Todd discussed reappointments to the BZA, stating that Degnan is a Mayoral appointment and
48 his term is completed at the end of 2011.

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2 The meeting adjourned at 7:12 p.m.
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6 _____
7 Chairman
Bill Sanders

Secretary
Matthew Skelton

DRAFT